



LETOURNEAU CHRISTIAN CENTER

Welcome to LeTourneau Christian Center!

Since its founding in 1934, LeTourneau Christian Center has been dedicated to building the Kingdom of God for His glory and the joy of His people. This commitment began with the personal sacrifices of early leaders like Dr. Harold Strathearn, R.G. LeTourneau, and Harold Seeley, and has flourished over nearly 90 years. Tens of thousands have visited LeTourneau, experiencing the transformative love of Christ, with many saved, disciplined, and called into service, reflecting the profound impact of this ministry.

Today, our leadership continues to seek God's guidance for even greater works. In faith and obedience, we have established five ministry areas: Hospitality to Guests, Pastor and Missionary Retreats, Evangelism to Children, Enrichment for Adults and Families, and Discipleship of Youth and Young Adults. For more details on each area, please visit our website at www.LeTCC.org.

As our ministries have grown, so has the need for facility improvements and additions. Recently, we launched an ambitious multi-faceted facility expansion plan, including the upcoming Davis Sports Facility, set to be built in 2025. This facility will serve as a tool to share the Gospel and disciple children, youth, and young adults.

LeTourneau Christian Center is a vibrant camp and conference center where we strive to create an environment for guests to encounter God's love and the hope of the Gospel. Our dedicated staff exemplifies Christ-like service, ensuring that every visitor feels welcomed and cherished. We believe that our ministry is defined by its ministers, whether full-time staff, part-time staff, or volunteers.

We have witnessed God do great things for His glory and the joy of His people here at LeTourneau Christian Center. We invite you to prayerfully consider joining us in this ministry as we continue to build on our legacy for the Kingdom of God.



"Let your work be shown to your servants, and your glorious power to their children. Let the favor of the Lord our God be upon us, and establish the work of our hands upon us; yes, establish the work of our hands!"
— Psalm 90:16-17



Position: Camp Program Director and Ambassador

Classification: Full-time Salary Position

Reports to: Camp Director

Compensation: Stipend and Housing

Position Purpose: To lead the development, planning, and implementation of diverse programs and events at LeTourneau Christian Center, with a particular focus on summer day and overnight camps as well as winter retreats. This role emphasizes building relationships as an Ambassador of LeTourneau within the local community, church leaders, and among camp ministry partners.

Primary Role and Responsibilities as Program Director:

- **Monthly Updates:** Provide the Director with monthly updates on staffing, programming, and action plans related to goals.
- **Quarterly Reports:** Prepare monthly reports for the Board detailing programming activities.
- **Strategic Planning:** Work with the Director to develop a vision and strategic plan for summer camps and winter retreats.
- **Program Development:** Create new programs and evaluate existing ones to align with LeTourneau's mission.
- **Community Promotion:** Promote LeTourneau Christian Center through churches, youth groups, community events, and camp families.
- **Staff Recruitment:** Collaborate with the Discipleship Coordinator and Director to recruit and hire summer camp staff.
- **Recreation Management:** Ensure recreational areas are safe and well-maintained, proposing improvements as needed. Train staff and/or see to proper staff activity certification.
- **Training and Supervision:** Train and supervise summer camp staff and volunteers.
- **Budget Management:** Prepare and manage the annual budget, ensuring compliance with approved limits.
- **Collaboration:** Assist with operations alongside the Guest Services Coordinator, Food Services Head, and Facilities Head.
- **Compliance:** Stay updated on relevant state laws and camp policies.
- **Crisis Management:** Develop emergency procedures and safety protocols for camp activities.
- **Feedback Mechanisms:** Establish channels for participant and staff feedback to improve programs.
- **Outreach Initiatives:** Identify partnerships with local organizations to enhance community involvement.
- **Event Planning:** Lead planning and execution of key camp events, ensuring smooth logistics.
- **Marketing:** Work with the marketing team to ensure accurate information in promotional materials.

Secondary Role and Responsibilities as Ambassador

- **Relationship Building:** Maintain strong connections with church leaders, community members, volunteers, and donors to promote camp initiatives.
- **Outreach and Engagement:** Organize outreach activities to raise awareness and encourage support for the camp.
- **Communication:** Collaborate with the marketing team to create engaging content.
- **Leadership and Management:** Recruit, train, and support volunteer and staff Ambassadors.
- **Fundraising Support:** Work with donors to secure funding and provide updates on camp activities.

Other Duties:

- **Staff Meetings:** Attend all regularly scheduled staff meetings.
- **Guest Communications:** Answer phone calls and relay messages as needed.
- **Event Support:** Assist with special events as appropriate.
- **Leadership:** Maintain clear and positive communication with all camp staff.
- **Volunteer Services:** Recruit volunteers and express appreciation for their contributions.
- **On-Call Role:** Participate in on-call rotations to address guest needs as required.
- **Cross-Departmental Support:** Manage staff and fulfill roles in other departments as necessary.
- **Certifications:** Participate in CPR and First Aid training as required by state regulations.

Qualifications:

- **Education:** Bachelor's degree in a relevant field or equivalent experience in camping ministry.
- **Experience:** Minimum three years in youth ministry or Christian camp programming preferred.
- **Flexibility:** Willingness to work varying hours.
- **Faith Commitment:** A faithful believer in Jesus Christ.
- **Community Involvement:** Active participation in a local church.
- **Statement of Faith:** Ability to sign LeTourneau's Statement of Faith.

Skills:

- Excellent communication and interpersonal skills.
- Strong organizational and problem-solving abilities.
- Proficient in Microsoft Word and Excel, with a willingness to learn new software.
- Ability to inspire and motivate others.
- Understanding of website design and maintenance is preferred.

Application Process: Interested candidates are encouraged to submit their resume and a cover letter outlining their qualifications and experience. We look forward to finding a dedicated individual who shares our passion to build God's Kingdom for His glory and the joy of His people.

Please send all documents to Jamie Fischer at Director@LeTCC.org.

To learn more about our ministry, you may visit our website at www.LeTCC.org or call our office at 585-554-3400.